



Gwasanaeth Democraidd
Democracy Service
Swyddfa'r Cyngor
CAERNARFON
Gwynedd
LL55 1SH

Cyfarfod / Meeting

PWYLLGOR GWASANAETHAU DEMOCRATAIDD
DEMOCRATIC SERVICE COMMITTEE

Dyddiad ac Amser / Date and Time

10.00 a.m. DYDD MAWRTH, 11 RHAGFYR, 2012

10.00 a.m. TUESDAY, 11 DECEMBER, 2012

Lleoliad / Location

SIAMBR ARFON/CHAMBER
SWYDDFEYDD Y CYNGOR/COUNCIL OFFICES
PENRALLT, CAERNARFON

Noder y man cyfarfod os gwelwch yn dda/Please note the meeting place

Pwynt Cyswllt / Contact Point

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Dosbarthwyd/Distributed 4.12.12

**PWYLLGOR GWASANAETHAU DEMOCRATAIDD
DEMOCRATIC SERVICES COMMITTEE**

AELODAETH / MEMBERSHIP (15)

Plaid Cymru (7)

Y Cynghorwyr / Councillors

Selwyn Griffiths
Dyfrig Jones
Dilwyn Morgan

Charles Wyn Jones
Linda Ann Wyn Jones
Gareth Thomas

Mandy Williams-Davies

Annibynnol / Independent (4)

Y Cynghorwyr / Councillors

Lesley Day	Tom Ellis
Anne Lloyd-Jones	Dewi Owen

Llais Gwynedd (3)

Endaf Cooke

Jason Humphreys

Anwen Davies

Llafur / Labour (1)

Y Cynghorydd / Councillor Sion Wyn Jones

Aelodau Ex-officio / Ex-officio Members

Cadeirydd ac Is-Gadeirydd y Cyngor / Chairman and Vice-Chairman of the Council
Y Cynghorwyr / Councillors Selwyn Griffiths a / and Huw Edwards

RHAGLEN

1. YMDDIHEURIADAU

Derbyn unrhyw ymddiheuriadau am absenoldeb.

2. DATGAN BUDDIANT PERSONOL

Derbyn unrhyw ddatganiad o fuddiant personol.

3. MATERION BRYD

Nodi unrhyw eitemau sy'n fater brys ym marn y Cadeirydd fel y gellir eu hystyried.

4. COFNODION

Bydd y Cadeirydd yn cynnig y dylid llofnodi cofnodion y cyfarfod diwethaf o'r pwyllgor hwn a gynhaliwyd ar 11 Medi, 2012 fel rhai cywir (copi yma – papur **melyn**).

5. HYFFORDDIANT AELODAU

Ystyried adroddiad Cadeirydd yr Is-grŵp Hyfforddiant, (copi yma – papur **pinc**).

6. ADRODDIADAU AELODAU

Ystyried adroddiad Rheolwr Gwasanaethau Democraidd, (copi yma – papur **hufen**).

7. TECHNOLEG GWYBODAETH

Ystyried adroddiad Cadeirydd y Pwyllgor Gwasanaethau Democraidd, (copi yma – papur **lelog**)

8. DIWEDDARIAD AR SEFYLLFA HYFFORDDIANT

Cyflwyno adroddiad llafar gan Gadeirydd y Pwyllgor Gwasanaethau Democraidd

AGENDA

1. APOLOGIES

To receive any apologies for absence.

2 DECLARATION OF PERSONAL INTEREST

To receive any declaration of personal interest.

3. URGENT BUSINESS

To note any items that are a matter of urgency in the view of the Chairman for consideration.

4. MINUTES

The Chairman shall propose that the minutes of the last meeting of this committee held on 11 September, 2012 be signed as a true record (copy herewith – **yellow** paper).

5. MEMBERS TRAINING

To consider the report of the Chair of the Training Sub-group, (copy herewith- **pink** paper).

6. MEMBERS' REPORTS

To consider the report of the Democratic Services Manager, (copy herewith – **cream** paper).

7. INFORMATION TECHNOLOGY

To consider the report of the Chair of the Democratic Services Committee, (copy herewith- **lilac** paper).

8. UPDATE ON THE TRAINING PROGRAMME

To consider a verbal report by the Chair of the Democratic Services Committee.